

**Academic Senate Council Minutes of May 2, 2016  
Contra Costa College AA216  
2600 Mission Bell Drive, San Pablo, California 94806**

**Call To Order with Introduction of Guests at 2:15 p.m.**

**Committee Members in Attendance:** Beth Goehring (President), Rick Ramos (VP/CIC), Lucile Beatty (LAVA), Bonnie Holt (LA), Wayne Organ (LA), Alissa Scanlin (SS), Andrea Phillips (SS), Seti Sidharta (NSAS), and Judy Flum (DE).

**Committee Members Absent:** All members were present.

**Visitors in Attendance:** There were no visitors in attendance.

**CONSENT AGENDA ACTION ITEMS**

**May 2 Agenda**

**ACTION:** Alissa motioned to approve the agenda with the removal of agenda item April 18 Minutes; Rick seconded; Beth, Rick, Bonnie, Alissa, Lucille, Seti, and Wayne were all in favor; no abstentions. Judy and Andrea arrived after agenda was approved.

**April 18 Minutes**

**ACTION:** Seti motioned to approve the minutes; Alissa seconded; Beth, Rick, Bonnie, Alissa, Lucille, Seti, and Wayne were all in favor; no abstentions. Judy and Andrea arrived after minutes were tabled.

**NEW BUSINESS**

**Revised Wording for the CCC Area G graduation requirement** ASC approved PEIC to be counted towards Area G on 10/04/10 but it never got changed in the catalog. The department is in the process of adding Area G to the PEIC course outlines. The following statement will be added to the catalog. *This requirement is waived for student athletes who have completed a minimum of 1 unit of an Intercollegiate Athletics course in which a specific sport was participated in.*

**Website Survey Results** The new website will be focused toward perspective students, but there will be an area for faculty and classified. There was a discussion on ACCJC requirements to have Program Learning Outcomes on the website, which should be included under Classes/Programs and Departments Rick will be presenting workshops next semester on the CurricUNET PLO module.

- Beth suggested to add “Mandatory Training” under Faculty and Staff Resources.
- Lucile asked about forms in Admissions that aren’t available to faculty. Beth said that there should be a link to Admissions and Records under Faculty and Staff. Resources.
- Judy would like Canvas listed on Quick Links. (She also mentioned that D2L information could be copied to Canvas.)
- Seti said that Scholarships should be listed under Financial Aid, but Judy suggested it be listed under “Students because it is not part of financial aid. (Financial Services should be changed to Financial Aid.)
- Wayne said that Shared Governance should be listed separately under “About” so it doesn’t show up under Policies and Procedures.
- Andrea would like to see “Campus” changed to “Student Life”.
- Three Seasons (or new name of restaurant) should be listed under Community.
- About should become About CCC.
- Possible new link “Dining” should be added with the restaurant and other student dining areas listed.

Beth showed the council the color palette and they all agreed that they would like to see brighter colors. Beth asked the Council to send anymore suggestions from their divisions to her. Andrea said that there will be a workshop presented on August 10.

**Starfish** Starfish is an early alert for at-risk students; a communication piece between counselors and faculty. The Council agreed that the alerts should come at the fifth and tenth weeks, or ratio used for short-term courses. The council discussed these perspectives on what faculty want Starfish to accomplish:

- Counseling
- Family issues
- Therapy
- Recognition of success
- Badges for recognition
- Housing and food information
- Bus passes

Starfish will route students to where these resources are found. This will be hands-on with first contact and follow-up. Faculty also want feedback on the student. Wayne said that one problem for the students are not getting the money for books from financial aid before the semester starts. Judy wanted to remind everyone about OER and to also have their textbooks reserved in the library.

**Terrorism Studies Pathway** The district has proposed this program might be housed at CCC. Rick says that most of the available jobs in this market are clerical and that the program isn’t sensible because there are not jobs out there for this; that it is a fad. Wayne said that since it’s a CTE program, it would require estimated job availability and if the estimate is low, the program won’t go. If it were to go in a department, it should be Social Science more so than Administration of Justice. The Council discussed it and agreed that, with the serious budget cuts ahead, they see no use for this program. It would possibly not transfer anywhere and there is no job market for this vocation, except low-paying clerical jobs.

**4CD and FSCC Active Participatory Courses MOU** Council had a brief discussion regarding the MOU to clarify what courses will be place in families. DVC is creating families for each type of Drama course, such as directing, producing, stage crafting, etc. so that drama courses can be taken for more than four times, while the Fitness family only had fitness instead of different types of fitness courses. The repeatability of active participatory courses issue seems to be getting more lax.

**OLD BUSINESS**

**Chancellor Helen Benjamin's Retirement** Further discussion on what needs to be accomplished before Helen's retirement included:

- Change funding model for our college according to student needs and not FTES so it's equitable between the campuses.
- Social economic adjustment
- Equity issue (money)
- Student Services are not equitable
- Finding money to finance the district-wide Distance Ed program
- Switchboard operator for CCC
- Underfunded 20% positions that are 100% funded at the other campuses to include:
  - Articulation
  - Distance Ed
  - Professional Development
  - Mental Health
  - Healthcare
  - Clerical help for department – restore and increase positions
  - More release time for committee participation

**Composition of College Committees and Faculty Participation** Twenty-four of the 80+ fulltime faculty at CCC do not seem to be participating on any of the Contra Costa College committees. The question of what should be done about this issue was discussed. It was decided that Beth should send a letter to remind them of their obligation to participate on committees. This should include second-year faculty.

**Academic Renewal Policy (Update)** No report available.

### **COMMITTEE REPORTS**

**Distance Ed** Judy announced that there will be two Canvas workshops in May and four during the summer. She will send out a schedule of meetings. There is an all-day workshop scheduled during Flex Week on August 8.

### **PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

There were no presentations from the public.

### **Adjournment.**

The meeting was adjourned at 4:00 p.m. The next and last meeting for the semester is scheduled for May 16.

Respectfully submitted.

Lynette Kral